

North Carolina Library Association Executive Board Orientation/Meeting

Thursday, April 10, 2008

Attending: Christy Allen, Phil Barton (President), Evelyn Blount, Mary Boone, Wanda Brown, Robert Burgin, Anne Coleman, Dale Cousins, Mimi Curlee, Anne Marie Elkins, Kem Ellis, Jonathan Farlow, Robert Fisher, Betty Garrison, Brandy Hamilton, John Harer, Pam Jaskot, Ralph Kaplan, Charlie Lackey, Rodney Lippard, Mary McAfee, Meralyn Meadows, Susan Neilson, Debra Oldenburg, Kim Parrott (ex-officio), Janice Pope, Sherwin Rice, Jean Rick, Joan Routh, Sarah Rothstein, Dale Sauter, Ralph Scott, Andrea Tullos, John Via, Caroline Walters, Lisa Williams, Carolyn Willis.

Call to Order and Welcome

The meeting was called to order at 10:08 a.m. Greetings from Shelley Gier at North Regional Library, Durham County Libraries. She informed the board about the North Regional's green building and said that anyone wanting a tour at the end of the meeting to let her know.

The agenda was adopted by the board by a motion from Robert Burgin, second by Mary McAfee and unanimous voice vote.

The meeting minutes for the January 24, 2008 board meeting were approved with any changes submitted to the Secretary at this meeting.

Announcements: Kim reminded everyone to pay \$10 for lunch and also complete the sign-in sheet going around the table.

President's Report

Phil Barton indicated that a written report will be submitted online. Phil requested that the board vote to approve health insurance coverage for the Administrative Assistant. The board discussed the issue and reviewed financial concerns and approved by unanimous voice vote offering health insurance coverage. Phil reminded everyone to review the NCLA Handbook as there is important information about the business process of the association. Phil also asked Bob Fisher to make sure the final changes in the handbook had been made and were upload to the website. Phil will report any additional changes to the handbook to the board so that each member can review it.

Treasurer's reports

Andrea Tullos provided print outs of all reports. Andrea praised Kim Parrott and Diane Kester for all their work in keeping things moving through the transition to the new Treasurer. She then opened the floor to questions:

1. Phil Barton wanted to know if the Conference 2007 funds were finalized and Andrea reported that this conference made a profit and is reported in the January 2008 financial reports.
2. Andrea explained that fund balances listed include carry over from last year and this year's income.
3. Andrea also reported that she is working on funds in the Money Market.
4. Robert Burgin asked about the License Plate program and Andrea reported that she is returning the applications and checks to those who sent them in.

5. Board members asked about the Conference 2005 money. It was explained that these funds would be used each year to cover any shortfall in the budget and to fund future conferences. It was suggested that these funds be renamed as this conference is over and the name does not explain the purpose of these funds.
6. Andrea reported that all fund balance figures are current as of this morning.
7. Bryna Coonin asked about the listing of the Endowment fund. It was discussed that this fund is managed by the NC Foundation and they would need to adjust the amount as reports are received from the Foundation.

Section/Round Table reports

Business Librarianship Section (BLINC): Susan Wolf Neilson report online: <http://www.nclaonline.org/blinc/reports/blincrpt080410.pdf>

College and University Section: Betty Garrison report online: <http://www.nclaonline.org/cus/reports/cusrpt080410.pdf>

Community and Junior College Libraries Section: Janice Pope report online: <http://www.nclaonline.org/cjcls/reports/cjclsrpt080410.pdf>. The section board is working with the College and University Section on a joint Library Instruction Conference, Nov 17 and 18. The keynote speaker is Deborah Gilchrist – winner for ACRL library instruction. A call for papers should be going out in the next few months.

Government Resources Section: Mimi Curlee report online: <http://www.nclaonline.org/grs/reports/grsrpt080410.pdf> Next meeting is June 6 at Elon University and includes a workshop with speakers.

Library Administration and Management Section (LAMS): Wanda Brown report online: <http://www.nclaonline.org/lams/reports/lamsrpt080410.pdf>. The board met last week and participated with the finance committee to discuss scholarship funding for MLS degrees. They will discuss ideas with the Scholarship Committee. They may host a scholarship summit for the state. Mary Boone (State Librarian) reported that additional sources of funding could be available and the State Library would like to be involved.

Literacy Round Table: Anne Marie Elkins will submit a report to the board online.

New Members Round Table: Sarah Rothstein report online: <http://www.nclaonline.org/nmrt/reports/nmtrpt080410.pdf>

NC Association of School Librarians: No report

NC Library Paraprofessional Association: Meralyn Meadows could not attend but submitted the report online: <http://www.nclaonline.org/nclpa/reports/nclparpt20080410.pdf>

NC Public Library Trustees Association: Joan Routh said she has been working to grow membership and meet with trustees about the work of NCLA. Mary Boone indicated that IMLS funds may no longer cover continuing education with LSTA programs. The library is in discussion on how to fund training and continuing education without LSTA funds. She said trustees training will continue. Phil Barton indicated that NCLA may partner with the State Library in proposing NCLA and the trustees join their conferences for 2009 in Greenville.

Public Library Section: Mary McAfee report online: <http://www.nclaonline.org/pls/reports/plsrpt080410.pdf>. The board's next meeting is April 25 and will work on ideas to offer workshops and use some of the funds in the section's account. They may discuss offering free workshops. Mary indicated that she is waiting on final bylaws changes in relation to the Public Library Certification Commission from Mary Boone. Bob reviewed the bylaws and constitution that states that the chair of the section or nominee would be approved through the Executive Board. Mary and Anne Marie Elkins will sort out the issue and the bylaws will be changed to reflect the constitution.

Reference and Adult Services Section: Jonathon Farlow report online: <http://www.nclaonline.org/rass/reports/rassrpt080410.pdf>. The board discussed a workshop in late October and the topic is to be decided.

Round Table for Ethnic Minority Concerns: No representative in attendance, but report online: <http://www.nclaonline.org/remco/reports/remcorpt080410.pdf>

Resources and Technical Services Section: Charlie Lackey, report online: <http://www.nclaonline.org/rtss/reports/rtssrpt070720.pdf>. The section is actively planning a spring conference, May 22 at Wake Tech. Keynote speaker is Dr. Jose-Marie Griffith – UNC-CH School of Library Science Dean. Registration info will be going out next week (April 16).

Special Collections Round Table: Dale Sauter report online: <http://www.nclaonline.org/rtsc/reports/rtscrpt080410.pdf>. The board met March 17 and is working on ideas for the next conference, and on updating the website and increasing membership. Adina Riggins will represent the roundtable on the membership committee.

Technology and Trends Round Table: John Via reported the board met and is working on a program on Google and Libraries.

Women's Issues in Libraries Round Table: Ruth Hoyle report online: <http://www.nclaonline.org/rtswl/reports/rtswlrpt080410.pdf>

Youth Services Section: Lara Luck is the new chair as Deborah

Oldenberg had to step down due to relocation. Report online: <http://www.nclaonline.org/css/reports/yssrpt080410.pdf>. They are planning an off year workshop Sept 18-19. Their next meeting is June 2.

Committee Reports

Archives: Jean Rick reported online: <http://www.nclaonline.org/archives/reports/archrpt080410.pdf>. Jean will be at the State Library mid-May/mid-August to work on the files.

Conference 2009: Sherwin Rice reported that she is contacting people who served on the 2007 committee to see if they want to continue to serve and if they have helpful information to pass along. She is also reviewing the evaluations from 2007 to make sure we continue the good work and fix the problems. Kim will set up a time for Sherwin to review the facility. Sherwin is also reviewing the contract that was signed several years ago. She noted that a deposit is due in June. Site selection information is being gathered for the 2011 conference. Someone requested the dates of the 2009 conference - Oct 6-9 currently recorded and Sherwin will confirm with Greenville. Mary McAfee suggested that we may get a deal on costs if we sign a contract with one site for several conferences.

Constitution, Codes and Handbook: Bob Fisher provided no additional reports except for comments made in the President's report and Public Library Section report above.

Continuing Education: No report.

Endowment: Bryna Coonin report online: <http://www.nclaonline.org/endowment/reports/endowrpt080410.pdf>. Bryna reviewed the Barbara Bebee Fund to fund leadership development and efforts and Leadership Institute. Active contributions still being made and she is working on publicity for this summer. Bryna will work with Phil to strengthen the financial situation. Asked that Board Members add funds to their memberships for the Endowment. John Via asked about the investments of the funds. Bryna explained that the fund changes with the market, but it is invested conservatively with the North Carolina Foundation. Bryan reported that the committee will review whether the fund is located in the right place

Finance: Wanda Brown had no additional items to report other than those in the President's report and LAMS reports. Full report online: <http://www.nclaonline.org/finance/reports/financerpt080410.pdf>

Intellectual Freedom: No report

Leadership Institute - Lisa Williams/Kem Ellis report online: <http://www.nclaonline.org/leadership/reports/leadrpt080410.pdf>

Lisa discussed the logistics: The LI will take place Oct 26-30 at Brown Summit. There will be two tracks (Track 1 – Emerging Leaders and Track 2 – Key Decision Makers). Recruitment will start soon. Kem reported on the budget as listed in the online report. He noted that the State Library contributed heavily to the funding. They are targeting 30 participants in Track 1 and 15 in track 2. Tuition rates are \$500 for track 1, \$1000 track 2. Phil thanked the State Library for their support and encourages sections/roundtables to help promote the LI. Sections and roundtables also

may support attendees with scholarships. John Via asked if the LI would be open to out of state librarians. At this point the LI was limited to North Carolina librarians, but could possibly be opened up to other states. Mimi Curlee asked if attendees must be NCLA members. NCLA membership is a benefit of the LI as each participant receives one year membership. At the moment outside sponsors have not been sought, however this may help reduce the costs or increase the speakers available.

Membership: Brandy Hamilton report online: <http://www.nclaonline.org/members/reports/memshiprpt080410.pdf>

Also membership number reports online: <http://www.nclaonline.org/members/reports/memshipchart080410.pdf>

Brandy reported on the portable displays and that money was approved last year for this expense. She requested permission to offer free memberships to NCLA members who provide statements about why they joined NCLA and pictures to use on the displays. Motion was made to provide up to 9 free memberships for promotion purposes, and was unanimously approved.

Brandy asked everyone to review the brochure (being passed around) for their section/roundtable descriptions. She is also looking for opportunities to increase membership. She reminded the board that each section and roundtable needs to identify a representative to join the Membership list and help to promote NCLA membership.

Nominating: Robert Burgin – no report.

Operations: Dale Cousins report online: <http://www.nclaonline.org/operations/reports/optnrtp080410.pdf>

Public Policy: Mary Boone contacted Phil about a representative from NCLA and the need for someone to be in this position to represent NCLA at legislative day in DC. Rodney said he would be interested in attending. Sherwin and Joan were also identified as possible attendees. John Via reported that NCLA was the only state without a representative in past years. There needs to be support for LSTA funding because the State Library and all librarians benefit from the funding and it could have been cut from the budget. There were several motions on NCLA funding for representatives to attend National Library Legislative Day. The first motion was to fund three participants and this motion was withdrawn. The motion was amended to require each section and roundtable to provide 5% of their current fund to cover costs. Vote was taken by raised hands with 4 yes and all other no, therefore denying this motion. A new (final) motion was presented by Charlie Lackey that Rodney represent NCLA at National Library Legislative Day. Susan Wolf Neilson amended the motion to add Joan and Sherwin, and NCLA would cover the registration fee (\$60) for the group. Motion as amended was seconded (Sarah Rothstein) and passed unanimously.

Scholarships: Susan M. Benning – no report

Website: Christy Allen report online: <http://www.nclaonline.org/website/reports/webprpt080410.pdf>

Christy is keeping the website updated but there may be some lag time. She said changes would be made within 7 days of receipt.

She is looking into revising the website. Charlie Lackey indicated that RTSS is trying to get a new webpage uploaded. Christy will contact Steve Dew on this. The Leadership Institute also needs to be updated with the new information.

Other Reports

ALA Council: Rodney Lippard report online [ALACouncilorReport0408.pdf](http://www.alacouncil.org/Reports/Report0408.pdf). Rodney has a question about whether NCLA or the State Library exhibits at other conferences for municipalities and/or counties to support librarians. Conferences for government may be a good idea to expand informational exhibits etc. Mary Boone has requested an outreach coordinator position to do this type of communication. It was suggested that the NCPLDA (Public Library Directors) could assist with this type of promotion.

SELA Representative: Betty Meehan-Black – no report.

North Carolina Libraries: Ralph Scott reported that the Fall/Winter 07 edition was posted online since the last meeting. They are currently working on Summer 08 issue. Biennial Reports have been received and most are completed. If you have not submitted a biennial report please send it to Ralph ASAP. NCL will use a new system – Open Journal Systems – URL: www.ncl.ecu.edu – to host the publication. They are preparing a grant to put NCLA from 1942-2006 on the web by digitization of back issues and putting them on the server at ECU.

State Library: Mary Boone reported that the strategic planning processing should end in April. She will present a final report at the next meeting (July 2008). They are currently reorganizing within the library. The library is working on several digital projects including NC Mosaic which is a portal to digital government resources (www.Mosaic.nc.dcr.gov) as well as other digitization projects in coordination with the State Archives.

New Business: Phil passed out an article about a study getting underway in the State of North Carolina about the Lifelong Access Libraries Institute. NCLA has been invited to have a seat at the table. Phil would like to have thoughts on who would be involved in their meetings. He will meet with Joanne Marshall (UNC-CH SILS Faculty) and is looking for a liaison. Susan Wolf Neilson said she would be interested in being involved. A motion was made by Rodney and seconded by Mimi that NCLA would be represented by Susan Wolf Neilson. The motion passed unanimously.

The next Board meeting is scheduled for Thursday, July 24 tentatively located at the May Memorial Library in Burlington.

Meeting adjourned at 1:02 p.m.

Respectfully Submitted,
Caroline J. Walters
NCLA Secretary.