
NORTH CAROLINA LIBRARY ASSOCIATION

MINUTES OF THE EXECUTIVE BOARD

Friday, April 25, 2003

Belk Dining Hall, Meredith College
Raleigh, North Carolina

Attending: Ross Holt, Pauletta Brown Bracy, Martha Davis, Diane Kester, Robert Canida, John Via, Irene Laube, Jennie Hunt, Sue Williams, Mark Pumphrey, Eileen Brown, Elizabeth Laney, Sandy Cooper, Robert Burgin, Joline Ezzell, Euthena Newman, Mary Ellen Chijioke, Michael Sawyer, Carol Laing, Jean Rick, Jan Blodgett, Robert James, Terry Brandsma, Carol Walters (guest), Theron Bell, Peggy Quinn, Teresa Wehrli, Patrick Valentine, Caroline Walters.

(Reports mentioned below are available at the NCLA Web site, <http://www.nclaonline.org/ExBd/meetings/agenda/mtg030425.html>)

Call to Order and Welcome: President Ross Holt called the meeting to order at 10:00 a.m. Laura Davidson, Dean of Library Information Services, welcomed the Board to Meredith College.

Minutes, January 31, 2003 Meeting: In response to a motion by Patrick Valentine and a second by Irene Laube, the minutes of the January 31 NCLA Executive Board Meeting were approved.

President's Report:

Referring to his report on the NCLA Web site President Ross Holt indicated that all were pleased at the effectiveness of the lobbying efforts. These efforts aided in the reinstatement of the 8% budget cut for N.C. libraries and have begun to establish a good working relationship with the N.C. Legislature. Though this effort benefited public libraries, the groundwork will help deal with other library issues in the future. Doug Miskew of Capital Strategies will be here later today to talk about lobbying efforts. President Holt believes that this is a very important role for NCLA.

NCLA received the Powerful Partners Award from the NCPLDA last December.

Beverly Gass and the Nominating Committee have done a fine job in providing candidates for 2003-05 NCLA officers. Thank you to the candidates and to the Nominating Committee.

Progress has been made with membership. Continue to recruit lapsed members and non-members.

President's Report available at the NCLA Web site.

Treasurer's Report:

Treasurer Diane Kester indicated that the first quarter

budget is progressing. NCLA assets now total \$188,010.67 on March 31, 2003. Full reports can be accessed from http://www.nclaonline.org/finance/2003/2003_April/.

SECTION/ROUND TABLE REPORTS

Children's Services Section:

Vice-Chair Carol Laing reported that this section plans to increase its membership by 10%. This section will sponsor a session featuring an illustrator at the conference, which should attract both public librarians and school media specialists.

College and University Libraries Section:

No report.

Community and Junior College Libraries Section:

Chair Peggy Quinn reported that CJCLS has the largest membership in several biennia. She summarized information in the formal report which is posted on the NCLA Web site.

Documents Section:

Chair Eileen Brown gave a report which is available on the NCLA Web site.

North Carolina Association of School Librarians:

Chair Al Jones's report is available on the NCLA Web site.

North Carolina Public Library Trustee Association:

Chair Theron Bell reported plans for several events at the 2003 Biennial Conference. She hopes to have a slate of officers for the next biennium as she is the only person on the Public Library Trustees Board at this time. President Ross Holt asked Caroline Walters and Sandy Cooper to work with Bell to get names of

trustees in the state. President Holt pledged full support from the Board and Administrative Assistant in getting out brochures and membership applications to potential members.

Reference and Adult Services Section:

Chair Joline Ezzell said that RASS had a successful workshop on May 10 with 103 people attending and favorable evaluations. This section lacks .9 person of increasing its membership by 30%. A full report is available at the NCLA Web site.

Resources and Technical Services Section:

Vice Chair Euthena Newman reported that this section is planning two programs for the conference. Her report is available at the NCLA Web site.

New Members Round Table:

Chair Jennie Hunt said that a goal of this section is to mentor new members to move into leadership positions in their chosen sections. Activities planned for the conference include a trip to Old Salem arranged so that people can go with a group or on their own, a wine/cheese/fruit reception, and an author luncheon at which three N.C. authors will speak and sign and sell their books.

North Carolina Library Paraprofessional Association:

Linda Hearn and Meralyn Meadows plan to attend the ALA Conference on Paraprofessional Education in Chicago May 15-18. Chair Linda Hearn asks that you remind paraprofessionals about the scholarship to attend the NCLA Conference in September. The application deadline is June 1. This section is sponsoring six conference programs.

Round Table for Ethnic Minority Concerns:

This round table will sponsor a luncheon at the conference.

Round Table on Special Collections:

Chair Jan Blodgett reported that this round table will have two programs at the conference.

Round Table on the Status of Women in Librarianship:

Chair Laura Weigand's report is available at the NCLA Web site.

Technology and Trends Round Table:

Chair Terry Brandsma summarized his report available at the NCLA Web site. He thanked the State Library for its assistance in planning and administering the grant funds for the TNT "LITA Regional Workshop: XML and Libraries" to be held on May 5.

COMMITTEE REPORTS

Archives:

Chair Jean Rick said that this committee did not meet

this quarter.

Conference:

Chair Pauletta Brown Bracy summarized her report which is available at the NCLA Web site.

The formal report details some of the speakers and activities for the 2003 Biennial Conference. Pre-registration materials will be mailed on July 3. Two pre-conferences are already confirmed. Programs may still be submitted.

Commission on the Future of Libraries and the Book:

Chair Robert Burgin summarized the formal report which is available at the NCLA Web site.

Constitution, Codes, and Handbook Revision:

President Ross Holt reported that Chair Phil Barton has discovered that the Web version of the *NCLA Handbook* is not up to date and that sections are missing. Also, some policies passed by the Executive Board over time are also not included.

Continuing Education:

No report.

Development/Endowment:

Chair Elizabeth Laney's formal report is available at the NCLA Web site.

Fundraising Liaison Committee:

No report.

Governmental Relations:

Plans are now being made to attend Legislative Day in Washington.

Leadership Institute:

Chair Robert James submitted no new information but urged Board members to look at recommendations to change the Institute from Fall to Spring and to open the Institute to other states.

Membership:

Chair Teresa Werhli inquired if a lifetime membership award could be presented at the 2004 Centennial Conference as well as at the 2003 Biennial Conference. She hopes to have nominations ready to present to the Board on July 18. President Holt said that a special lifetime membership award could be created for the Centennial Conference if bylaws say that the award is biennial.

As of April 22, 2003, total NCLA membership is one thousand eighty-five (1,085).

A full report is posted on the NCLA Web site.

Operations:

NCLA Administrative Assistant Caroline Walters received a round of applause for her service in the office and the accomplishment of a number of tasks. Chair

Irene Laube said that the new NCLA Web pages bearing the new logo should be up in June.

Full reports of Chair Laube and Administrative Assistant Walters are available at the NCLA Web site.

Scholarships:

Chair Sue Williams reported that committee members want to raise money to give scholarships at the Centennial Conference as well as at the biennial conferences. Perhaps a scholarship line can be added to the NCLA membership form as interest is not producing enough money for scholarships at this time. Endowment funds can also be used for scholarships. President Holt asked Williams to bring a report and a motion to the July 18 Board Meeting.

The full report is available at the NCLA Web site.

Other Reports

North Carolina Libraries:

Editor Al Jones's report is available at the NCLA Web site.

ALA Councilor:

No report.

SELA Councilor:

John Via is proud that the African American pre-conference presented at the last SELA conference will be repeated at ALA in Toronto this summer. Pauletta Brown Bracy will attend the Leadership Conference in Atlanta.

State Library:

State Librarian Sandy Cooper said that the State Library is now recruiting consultants. Over the next few months, State Library staff will be overhauling all of its promotional materials, including those for NC LIVE.

New Business

Library Administration and Management Section (LAMS) – Bylaws Changes:

Vice-Chair/Chair-Elect Mary Ellen Chijioke reported that LAMS has several programs planned for the 2003 Conference. LAMS and the College and University Section will be bringing a pre-conference on "Assessment for Libraries" that was also presented at the ACRL Conference. Other programs include a personnel and staff development luncheon and a program on "Generation X as Managers in Libraries" presented by Tim Gatty.

On behalf of LAMS, Chijioke brought a motion and a second for several changes to LAMS bylaws. The changes include combining the offices of Secretary and Treasurer into one office of Secretary/Treasurer, and having the LAMS Nominating Committee nominate a slate of officers instead of nominating two or more candidates for each office. The changes passed without opposition. The possible changes will be mailed to LAMS members for a vote.

Library Administration and Management Section Suggested Bylaws Changes

April 25, 2003

Article IV. Officers

The officers of this organization shall be: Chair, Vice-Chair/Chair-Elect, SECRETARY/TREASURER, and three Directors-At-Large.

Article V. Executive Committee

The Executive Committee shall consist of the Chair, Vice-Chair/Chair-Elect, SECRETARY/TREASURER, the immediate past Chair, the three Directors-At-Large, committee chairs, plus a representative from each interest group.

Article VI. Terms and Duties of Officers

7. THE SECRETARY/TREASURER SHALL KEEP THE MINUTES OF THE SECTION AND MAINTAIN FINANCIAL AFFAIRS OF THE SECTION AS NEEDED.

Article VII. Elections

1. THE NOMINATIONS AND ELECTION COMMITTEE WILL PRESENT FOR EACH ELECTIVE OFFICE THE NAME OF ONE CANDIDATE WHO HAS GIVEN CONSENT TO SERVE IF ELECTED. In addition, any member or members of the Section may present a candidate or candidates for the elective officers of the Section provided.

4. ARTICLE VII. ELECTIONS WILL BECOME EFFECTIVE AT THE TIME OF THE ELECTION OF THE 2003–2005 OFFICERS.

Public Library Section – Bill Roberts Award:

Patrick Valentine referred to the PLS formal report posted to the NCLA Web site, for a list of PLS-sponsored Conference programs.

A full report of the NCLA PLS Planning Council as well as a report of conference programs are available at the NCLA Web site.

Patrick Valentine presented a new award — the Bill Roberts Award — for approval by the NCLA Executive Board. Criteria have been established for the award. Money is being donated for the award beginning with \$2,500, with possible donations to \$10,000. President Holt said that the Board does not have to approve the award but must approve the receipt of the donated money. The motion to accept \$2,500 with \$2,000 every year plus \$500, if needed, was passed without opposition. Valentine said that once the endowment reaches \$10,000, the donor hopes that interest will generate \$500 each year or biennium for the award. These donations were not placed in the NCLA Endowment Fund at the donor's request, but will be retained in a separate account.

Intellectual Freedom — Patriot Act Resolution/Letter:

Chair Mike Sawyer summarized his report that is also posted on the NCLA Web site.

The Intellectual Freedom Committee is accepting nominations for the Intellectual Freedom Award sponsored by SIRS and given at the biennial conference.

Sawyer has received no reports of intellectual freedom problems.

Chair Sawyer then submitted a sample letter and a sample resolution of an "Open Letter to the North Carolina Congressional Delegation": stating NCLA's position on the USA Patriot Act for the Board's consideration. The Board decided to use the resolution format.

The floor was then opened for discussion of the text. Patrick Valentine made a motion that the resolution go back to the Intellectual Freedom Committee for revision, but the motion was not seconded. The original motion to adopt the resolution as NCLA's position on the USA Patriot Act passed with one Board member voting "nay," all others "aye." President Ross Holt will sign and mail the resolution.

**Marketing and Publications Committee —
Online Payment By Credit Card:**
Deferred to the July 18 meeting.

Literacy Committee – Literacy Award and Budget:
Chair Mark Pumphrey summarized the committee's formal report that is posted to the NCLA Web site.

With the Literacy Committee having made the motion and seconded it, Mark Pumphrey asked the NCLA Executive Board to approve a new association-wide Literacy Award to be given for the first time at the 2003 Biennial Conference. The motion passed without opposition. Money has been donated for the award.

The Literacy Committee has also discussed the possibility of changing the committee to a round table since it represents a field of librarianship, which crosses over all types of libraries. The committee needs 100 signatures of active NCLA members to accomplish this change.

2003 Conference — Budget Approval:

NCLA Vice-President and Conference Chair Pauletta Brown Bracy passed around copies of the proposed conference budget. Amounts estimated are 5% over the 2001 Conference budget projections. The budget includes additional funds for an expanded conference store, and removes expenditures for the rental of data projectors, etc. from the convention center. Though NCLA will have to pay for phone and data lines, money can be saved if presenters or the sponsoring sections/round tables can provide the data projectors. The Conference Committee will check with the Benton Center to see if this equipment has to be rented from their vendor. The registration fee is \$5.00 higher than the 2001 Conference fee. Executive Board members voted unanimously to accept the budget.

2004 Centennial Conference — Site Selection:

Phillip Cherry presented information on several possible sites:

1. Benton Convention Center in Winston Salem has reserved September 30-October 3, 2004 for possible

use with room rates about \$100 per night.

2. The Charlotte Convention and Visitors Bureau is sending a proposal for a new conference center called the Westin Charlotte, which is downtown. This conference center has dates in the last two weeks of September and the first two weeks in November available at this time. Downtown Charlotte is more attractive now since there are more restaurants and activities downtown. The Public Library of Charlotte and Mecklenburg County would give the conference party if the conference is held in Charlotte.

Since not enough information is available, this discussion and decision were deferred to the July 18 NCLA Executive Board meeting.

Other Business:

Doug Miskew from Capital Strategies joined the meeting to talk about lobbying efforts and why lobbying is important. The discussion included the following points:

- (1) It is important to keep our issues before those not involved in libraries and their mission. Legislators are not really adversarial. They are just not educated as to what libraries do and what they need.
- (2) Efforts on the grassroots level in both good and bad times influence legislators.
- (3) A good grassroots network, lobbying, and money are the 3 elements to a successful legislative program.
- (4) Things are moving fast in the N.C. Legislature at this time. The current budget is favorable to libraries, but the situation may change as more budget cuts are needed.
- (5) Right now the power network is in public libraries. We need to educate ourselves and send out a call for action in other types of libraries.
- (6) Be clear and specific when communicating with legislators. Always thank them via cards, letters, etc.
- (7) Invite legislators to parties, receptions, etc. and give them a chance to speak there.
- (8) Don't forget the importance of the legislative assistants, who do much of the work for legislators.

Announcements:

Caroline Walters will send an updated membership list to the section and round table chairs. She will also send a list of ALA members from North Carolina.

The next meeting will be at the Archdale Public Library on July 18, 2003.

Adjournment:

The meeting was adjourned at 1:55 p.m.

Respectfully Submitted,
Martha Davis, Secretary

Approved by the NCLA Executive Board on Friday, July 18, 2003.