

Minutes

Minutes of the Executive Board of the North Carolina Library Association

December 7, 1973

The Executive Board of the North Carolina Library Association met on December 7, 1973 at 10:00 a.m. at the Olivia Raney Library in Raleigh, North Carolina. The following people were present: Gene Lanier, Bob May (for William Roberts), Leonard Johnson, David Jensen, William O'Shea, Mary Canada, Nancy White, Elizabeth Copeland, Theresa Coletta, Joan Maxwell, Richard Barker, Ophelia Irving, Myrtle McNeill, Nancy Fogarty, Annette Phinazee, Florence Blakely, and Arial Stephens.

Joan Spencer of Olivia Raney Library welcomed the group.

Minutes of the conference sessions and board meetings and minutes of the first meeting of the new board were distributed. After being read and some corrections made, they were approved.

Richard Barker gave a treasurer's report stating that there were still some bills out and some money still to come in from the 1973 conference.

Arial Stephens, chairman of the 1975 convention, said that he had met with Jim McMurray and Gene Hill. Two hundred and fifty rooms at the Hyatt House and one hundred rooms at the Downtowner have been reserved for the conference to be held October 29, 30, 31, and November 1, 1975. It was announced that Bob May will be in charge of local arrangements for the 1975 conference and that Leland Park will be in charge of exhibits.

There was discussion of the possibility of meeting with the South Carolina Library Association in 1977. Arial Stephens said that he had talked with Bill Veeder of Carowinds and that he stated there would

be roughly a thousand rooms available there in the fall of 1977. A motion was made by Annette Phinazee to take necessary steps to plan to hold the 1977 conference at Carowinds and make it a joint meeting with South Carolina if possible. The motion was seconded by Mary Canada and approved by the Board.

Dr. Lanier asked for any response that had been received concerning the 1973 conference stating that what he had received had been favorable. Elizabeth Copeland said that she also had received favorable response, and that the exhibitors seemed to be very pleased.

Myrtle McNeill reported that the first NCASL Executive Committee met November 30th and was most successful. The meeting of NCASL will be held in Durham at the Durham Hotel on October 31, November 1 and 2, 1974.

William O'Shea, Chairman of the Public Libraries Section, gave a report from his section indicating various activities that the section will be undertaking. There will be a meeting at 10:00 a.m. on January 15 at the Institute of Government in Chapel Hill to talk about ways to get local and state documents coming into libraries. Anyone from the Board is welcome and should contact Ruth Osborne of the Charlotte-Mecklenburg Library if you are interested in attending. Mr. O'Shea also commented on the proposed certification of librarians.

David Jensen asked Section Heads to let him know news of their section for the journal.

Gene Lanier asked to please be put on the mailing list by the Section Heads.

Brochures from the Georgia Library Association on a chartered flight to the American Library Association Convention in New York were distributed.

Dr. Lanier stated that Jean Johnson of Raleigh was not able to be a candidate for the director vacancy, leaving only Norma Royal nominated. Florence Blakely made the motion that Mrs. Royal be appointed director. The motion was seconded by Mary Canada and approved by the Board.

Dr. Lanier appointed an ad hoc committee to study distribution of state documents. R. Grey Cole is the chairman and other members are Gary Barefoot, Sangster Parrott, and Elaine Von Oesen. Another member will be appointed.

There was discussion concerning getting information about the Intellectual Freedom Resolution to the journals and Dr. Lanier asked opinions on sending the association's reaction to intellectual freedom to the Legislature. Annette Phinazee made the motion to instruct the Intellectual Freedom Committee and the Governmental Relations Committee of NCLA to work together to make NCLA feelings known to the Legislature and to the North Carolina members of Congress. The motion was seconded by Ophelia Irving and passed by the Board. William O'Shea was appointed to contact Mrs. Ray Moore, Chairman of the Intellectual Freedom Committee.

A motion was made by Mary Canada that we send the second payment of \$500.00 to the Southeastern States Library Survey. The motion was seconded by Elizabeth Copeland and passed. Miss Copeland also urged members to send back questionnaires to Southeastern. Details on this are in the fall issue of the *Southeastern Librarian*.

The meeting was adjourned for lunch.

The meeting was called to order again by President Lanier and discussion was held on National Library Week. It was suggested that a coordinator of National Library Week activities for the state not be appointed, but that an ad hoc committee be appointed to investigate joint public relations efforts for the entire year. Dr.

Lanier will appoint such a committee.

Dr. Lanier recommended that the Governmental Relations Committee work with the state council for social legislation during the 1974 legislative session.

Theresa Coletta reported that the Junior Members Round Table recruitment project was almost completed and information on how this may be obtained for use by local libraries will be made available later.

An ALA request for a constitutional change concerning duties of our ALA council member will be referred to the Constitution and Codes Committee.

Copies of the American Library Association's form to be used for grievances were passed out to be looked over. Elizabeth Copeland made the motion that Dr. Lanier appoint Ariel Stephens and Neal Austin to make up a suggested form and mail it to everyone before voting on which form to adopt. The motion was seconded and passed.

Dr. Lanier read a letter from Paul Ballance concerning a North Carolina Index. He is to appoint a committee to investigate the offer made by Mr. Ballance and recommend what should be done. The committee is to be given a deadline to finish the study.

Herbert Poole has proposed a master index for *NORTH CAROLINA LIBRARIES* as he feels there is a need for one. He has suggested that possibly this could be published as an issue of *NORTH CAROLINA LIBRARIES*. He also suggested the possibility of offering to pay someone to get this index made at a cost of approximately three or four hundred dollars. William O'Shea made the motion that we authorize David Jensen to spend up to \$400.00 in preparing this index. Richard Barker, Treasurer, said he felt the money was available without any problem. The motion was seconded and passed.

William O'Shea gave a report on a possible method of reorganizing NCLA using a format the Ohio Library Association has successfully used for the past few years. This new plan would divide the membership into sections based on type of activity within the library rather than

on type of library. Mr. O'Shea will provide members with information from Robert Rogers at Kent State University and also information on the Florida association to be furnished by Elizabeth Copeland.

Dr. Lanier would like suggestions of people to serve on President's committees and would like for Section Heads to submit names of people to him. He would like to have them appointed by the spring meeting.

The spring workshop will be made up of old and new committees. Dr. Lanier suggested making this a two-day event since Section Heads are now on the Executive Board. It will be held in Greensboro at Greensboro College on March 15th and 16th, 1974.

Dr. Lanier is to contact Mrs. Rohrer concerning a bicentennial committee.

William O'Shea made the motion that an NCLA Audiovisual Committee be formed for the purpose of encouraging cooperative use of audiovisual materials between college, university, school, and public libraries, and for working with the Department of Cultural Resources in recommendations for purchase of materials for its audiovisual collection. The motion was seconded by Mary Canada and passed.

After an expression of appreciation from Dr. Lanier to the members for attending and to William O'Shea for making arrangements, the meeting was adjourned.

Respectfully submitted,
Gene D. Lanier
President
William H. Roberts
Secretary

Treasurer's Report

January 1, 1973 - December 31, 1973

Balance January 1, 1973		\$ 7,767.11
Receipts:		
Dues		\$15,969.00
Association	\$14,198.00	
Sections	1,771.00	
School Librarians	\$ 586.50	
Public Librarians	372.50	
Trustees	202.00	
College Librarians	295.00	
Junior Members	110.00	
Resources and Technical	108.00	
Junior College	97.00	
NORTH CAROLINA LIBRARIES		\$ 3,344.80
1973 Conference		18,735.55
Interest		1,365.00
Gifts		145.00
Bond Redemption		20,000.00
College and University Tutorials		911.58
Spring Workshop		114.00
NCASL Workshop		2,114.33
Miscellaneous		64.50
Total Receipts		\$62,763.76
Receipts Plus Balance		\$70,530.87
Less Expenditures (See List)		54,135.93
Balance December 31, 1973		\$16,394.94

FUND BALANCES AS OF DECEMBER 31, 1973

Checking Account	\$16,394.94
General Fund Savings	16,835.81
Scholarship Fund Savings	10,954.65
Loan Fund Savings	3,000.00
Bond — \$20,000 Federal Land Banks, 7.4%, 10/20/75 (General Fund 64%, Scholarship Fund 36%)	20,000.00
Total Resources	\$67,185.40

Date: January 31, 1974

Richard T. Barker, Treasurer

EXPENDITURES

January 1, 1973 — December 31, 1973

Executive Office — Salary	\$ 1,924.54
Executive Office — Expenses	
Postage	859.28
Telephone	662.38
Printing and Stationery	820.30
Other Office Expenses	247.65
President's Expenses	569.54
Vice-President's Expenses	33.28
Treasurer's Bond	125.00
Audit of Treasurer's Books	200.00
ALA Representative	117.50
1973 Conference	13,921.95
Sections	4,326.25
NORTH CAROLINA LIBRARIES	7,037.83
Nominating Committee	75.68
Recruitment Committee	94.69
ALA Congressional Luncheon	140.00
ALA Dues	50.00
ALA Washington Office	200.00
SELA Dues	50.00
State Council for Social Legislation	100.00
Scholarships and Loans	1,600.00
Spring Workshop	114.00
JMRT Recruitment Project	227.51
Southeastern Library Survey	500.00
Investment Bond	20,021.93
Checks Returned and Refunds	89.00
Miscellaneous	27.62
Total Expenditures	\$54,135.93

NORTH CAROLINA LIBRARY ASSOCIATION **Sections Balance Sheet — December 31, 1973**

	NCASL	PLS	Trustees	College	R & T	JMRT	Jr. Coll.
Bal. Jan. 1, '73	\$2,836.51	\$ 940.14	\$476.28	\$1,186.83	\$294.84	\$ 85.78	\$ 0.00
Receipts	2,700.83	372.50	202.00	1,206.58	108.00	110.00	97.00
Total	\$5,537.34	\$1,312.64	\$678.28	\$2,393.41	\$402.84	\$195.78	\$97.00
Expenditures	1,327.49	490.97	271.60	1,993.48	163.50	79.21	0.00
Bal. Dec. 31, '73	\$4,209.85	\$ 821.67	\$406.68	\$ 399.93	\$239.34	\$116.57	\$97.00

NORTH CAROLINA LIBRARIES

Balance January 1, 1973	\$2,194.35
Receipts	3,344.80
Subscriptions	\$ 602.30
Ads	2,742.50
Transferred From General Fund	1,491.36
Total Balance and Receipts	7,030.51
Expenditures	7,037.83
Balance December 31, 1973	—7.32

LOAN FUND

Statement of Cash Receipts and Disbursements for
the Twelve Months Ended December 31, 1973

Balance at January 1, 1973	\$ 3,000.00
Receipts: Interest	165.00
Disbursements	165.00
Balance at December 31, 1973	\$ 3,000.00
Represented by: Bank of North Carolina NA: Savings Certificate	\$ 3,000.00

SCHOLARSHIP FUND

Statement of Cash Receipts and Disbursements for
the Twelve Months Ended December 31, 1973

Balance at January 1, 1973	\$10,350.84
Receipts: Interest	603.81
Disbursements	0.00
Balance at December 31, 1973	\$10,954.65
Represented by: Bank of North Carolina NA: Savings Account	\$10,954.65

GENERAL FUND

Statement of Cash Receipts and Disbursements for
the Twelve Months Ended December 31, 1973

Balance at January 1, 1973	\$15,582.38
Receipts: Interest on Savings Account	1,253.43
Disbursements	0.00
Balance at December 31, 1973	\$16,835.81
Represented by: Home Federal Savings and Loan Association	
Savings Account	\$ 8,727.50
Savings Certificate	8,108.31

PROPOSED 1974 BUDGET

INCOME

Dues — Carried over from 1973 and New Members	\$ 8,000.00
Subscriptions and Ads	3,000.00
Scholarship Fund	150.00
Conference — Carried over from 1973	3,000.00
Earnings from Investments	1,500.00
Sections — Carried over from 1973	6,200.00
Miscellaneous	0.00
Total	\$21,850.00

EXPENDITURES

Executive Office	\$ 4,500.00
President	600.00
Vice President	100.00
Treasurer	325.00
ALA Representative	500.00
SELA Representative	200.00
ALA Dues	60.00
SELA Dues	50.00
Other Dues	100.00
ALA Washington Office	100.00
NORTH CAROLINA LIBRARIES	8,000.00
Scholarships	1,500.00
Committees	200.00
Sections	4,000.00
Miscellaneous	0.00
Total	\$20,235.00