

# North Carolina Library Association Executive Board Minutes Friday, April 27, 2012

## Attending

Phil Barton (Endowment), Wanda Brown (President), Robert Burgin (Retreat Facilitator), Cathy Campbell (Director), Phillip Cherry (Ethnic & Minority RT), Eleanor Cook (Secretary), Jackie Cornette (NC Paraprof RT), Dale Cousins (VP/Conference), Carol Cramer (Finance), Michael Crumpton (Leadership Institute), Laura Davidson (Constitution), Christy Earp (Scholarships), Keith Engwall (T&T RT), Brandy Hamilton (Public Policy), Amy Harris (RASS), Pam Jaskot (PLA), Charlene Johnson (Archives), Carol Jordan (SELA rep.), Emily King (Director), Mary Kleinfeldt (Youth SS), Priscilla Lewis (Operations), Rodney Lippard (ALA Councilor), Raye Oldham (Leadership Partner), Kim Parrott (Administrative Assistant), Lorrie Russell (LAMS), Mary Scanlon (BLINC), Jason Setzer (CJCLS – for P. Sermon), Ralph Scott (NCL Editor), Joan Sherif (Women's Issues RT), Cindy Shirkey (RTSS), Iyanna Sims (Cont. Ed.), Mary Sizemore (Treasurer), Elizabeth Skinner (Intellectual Freedom), Jason Tomberlin (Special Coll RT), Andrea Tullos (past Treasurer), Katrina Vernon (NMRT), Carol Walters (co-chair, Trustees), Laura Wiegand (Web site), M.J. Wilkerson (Treasurer-elect), Lisa Williams (CUS)

Procedural reminders: Each board member is given either a blue card or a yellow card. A blue card 18 means you can VOTE; a yellow card means you DO NOT. The agenda was approved after a motion and a second.

The minutes from the January meeting were approved after a motion and a second.

A reminder from Eleanor Cook, NCLA Secretary: Thank you to everyone who submitted written reports in advance. By doing this, you guarantee that your section, round table or committee's activities are accurately represented in the official record of the association. It is extremely helpful to the secretary and the web master when you send your report via email, either as text in the message or as a Word attachment, preferably to the google groups email: [nclaexecutiveboard@googlegroups.com](mailto:nclaexecutiveboard@googlegroups.com). Reminders will be sent regularly in the future. Also, it is the secretary's intention to get draft minutes out in a more timely manner in the future. Thank you for your cooperation!

Ann Burlingame, Deputy Director of Wake County Public Libraries, offered welcoming remarks on behalf

of Wake County and pledged support from the organization for NCLA's goals and objectives.

### President's Report – Wanda Brown

There are a few Board members not able to read and/or respond to Google Groups mailings. We may need some additional training on how to use this collaborative tool, which has been helpful for our work. [Secretary's note: Have successfully added or revised emails so that some of the people who couldn't break through are now on the Google Groups site]

If you are not getting responses from someone via email, follow up and ask for a "read request notification" and/or mark it as "urgent;" if that doesn't work, pick and phone and call the person. We discussed having some technology training at the July meeting; Rodney Lippard offered to schedule one of their computer labs for this. Conference calling options were also discussed as ways to facilitate group work.

### Treasurer's Reports – Mary Sizemore

The Endowment report lags - we will see it next time. We got money back

from USPS since we are not using bulk mail as much these days. It was noted that progress on memberships is of concern. You may review the detailed reports electronically. One math error was noted and will be corrected.

### Finance – Carol Cramer

### Conference 2013 – Dale Cousins (Motion Approval 2015)

The 2013 Conference is being held in Winston-Salem, October 15-18, 2013. Dale will name committee members in May with monthly meetings beginning in July or August. She will also appoint 2-3 people for each subcommittee. A Motion to accept the recommendation for the Greensboro location for 2015 was approved unanimously. (see above)

## Section/ Round Table Reports

Business Librarianship Section–  
Mary Scanlon

College and University Section–  
Randall Bowman attended the meeting for Lisa Williams Note that their March workshop was held at Joyner Library at East Carolina University.

- Community and Junior College Libraries Section—Penny Sermons
- Government Resources Section—Lynda Kellam
- Library Administration and Management Section—Lorrie Russell
- Literacy Roundtable – Donna Phillips No written report submitted, but they are planning to meet in May
- New Members Round Table – Katrina Vernon
- NC Association of School Librarians – vacant
- NC Library Paraprofessional Association – Harry Frank attended the meeting for Jackie Cornette
- Public Library Section – Pam Jaskot
- Reference and Adult Services Section— Amy Harris
- Round Table for Ethnic Minority Concerns – Phillip Cherry
- Resources and Technical Services Section – Cynthia Shirkey
- Special Collections Round Table – Jason Tomberlin
- Technology and Trends Round Table – Keith Engwall (no report)

A new Chair of TNT is needed, since Keith is leaving the state. Laura and Phil will coordinate holding an election for this group. They will use the current membership list and also recruit new members. Motion made and passed.

Trustees, Friends, and Advocates – Carol G. Walters/Theron Bell

Women's Issues in Libraries Round Table – Joan Sherif

Youth Services Section – No written report. Debra Schreve attended for Mary Kleinfeldt. She mentioned a Nov.1-2 retreat being planned at Haw River State Park.

## Committee Reports

Archives – Charlene Johnson – No report submitted, although there was one for January that was missed, and has since been linked to the January meeting minutes. Johnson has since resigned from this position and another person will be appointed.

Constitution, Codes & Handbook – Laura Davidson

Continuing Education –Iyanna Sims

Endowment – Phil Barton. There was discussion of how funds from the endowment may be used for the Barbara Beebe award (Leadership institute). It was requested that the Treasurer provide the board with a report of how much money has been collected for this and what funds have already been disbursed. One \$500 award was made in 2008 for a person to attend the Leadership Institute.

Intellectual Freedom – Elizabeth Skinner – No written report

Leadership Institute – Michael Crumpton

Membership – Jennifer Meyer (Social Team Motion) (Facebook Motion)

Nominating – Sherwin Rice – No written report. They are just getting started. Start thinking now about prospective leaders--approach them to see if they are interested

Operations – Kim Parrott/Priscilla Lewis – No written report. REMINDER: Please let us know if you cannot attend a board meeting at the last minute, since lunches must be paid for whether or not you attend. We will have to bill you for this, if you do not let us know. Thanks! Also, some discussion about the frustrations of trying

to establish an association credit card since most financial institutions want to tie a credit account to an individual. Our current account will be expiring soon (and is still in Diane Kester's name) – next attempt will be with Wells Fargo. We may want to consider using pre-paid debit cards instead.

Public Policy – Brandy Hamilton

Scholarships – Christy Earp  
No written report, but they are planning to meet in June. She also mentioned that the McLendon Loan needs to be changed to a scholarship (revise handbook)

Website– Laura Wiegand

## Other Reports

ALA Council – Rodney Lippard – no written report. He mentioned NC members running for ALA offices. He has submitted our Chapter report to ALA. He has 2 resolutions to vote on via e-mail: 1) 200th anniversary of State Library 2) Honor Mary Boone in retirement

SELA Representative – Carol Walker Jordan–no written report. SELA is holding their conference jointly with Georgia - Oct 3-5th Marriott Macon City Centre

Editor, NC Libraries – Ralph Scott

State Librarian– Cal Shepard

Future meetings: See the web site for this information: <http://www.nclaonline.org/executive-118/board/meetings>

Motion to adjourn